

CRELUX, part of WuXi AppTec's Research Service Division, is a global provider of structure based drug discovery solutions.

We have been delivering customized and integrated services in drug discovery, X-ray crystallography, protein supply, biophysical analysis and fragment screening, to support small and large molecule, as well as biopharmaceutical drug discovery, for more than a decade. Our mission is to enable our clients to perform their work faster, more efficiently and more successfully. Integrating the comprehensive portfolio of services offered by our parent company WuXi AppTec, CRELUX offers a unique opportunity for our collaborators to accelerate discovery activities.



### **Role**

A new opportunity has arisen with our IT Team for a **Systems Administrator, full-time, for immediate entry**. The successful candidate will be responsible for the support of the IT infrastructure, providing support, installation, troubleshooting and analysis for the applications, programs and systems. Responsibilities include both systems support and staff support in all IT-relevant questions concerning hardware and software systems.

### **Responsibilities**

As part of the IT Team and in close cooperation with the Scientific Departments, you will be responsible for systems administration. You can expect an interesting, versatile job with a high degree of autonomy and responsibility in a friendly, interactive and international environment.

Your tasks include among others:

- Setup, administration, monitoring and further development of IT systems (network/desktop/server) including documentation and business continuity management.
- Planning, procurement, installation and maintenance of new hardware and software
- User support and consulting in all IT-relevant questions concerning hardware and software systems
- Participation in back end infrastructure planning, deployment, configuration, security, monitoring, and troubleshooting. Areas include:
  - Administration of Windows and Linux clients/servers (Centos/Ubuntu LTS/FreeBSD)
  - Administration of Microsoft O365 environment
  - Networking
  - NAS/SAN Systems
  - Security solutions, including Firewalls, VPN, malware protection and Data loss Prevention (DLP)
  - Ensuring data backup, data protection and continuity of business (Disaster Recovery)
  - Basic understanding of MySQL/MariaDB
- Establish and maintain pertinent policies, standards and procedures

### **Required Skills**

We are looking for motivated candidates with successfully completed studies in the IT field (FH/Uni) or training as an IT specialist for system integration or comparable practical qualification.

- Experience in the administration of Linux and Windows Servers and Clients
- Experience with virtualization (e.g. VMware vSphere)
- Experience with Microsoft O365
- Experience in IT project planning and implementation
- Experience with data classification/ handling / storage policies
- Experience with common Computer/Data security policies and standards (e.g. ISO, GDPR)
- Working knowledge of how to configure, secure and troubleshoot:
  - Arista, Cisco and Linux network routing and troubleshooting
  - Linux OS troubleshooting
  - Windows security, file and print services, IIS, Active Directory
  - Backup solutions (Acronis, NFS Replication/Snapshots)
- Pro-active, process- and creative solution-oriented
- Strong communication skills
- Strong problem-solving abilities
- Good knowledge of German and English
- Enjoy working in a team in an international working environment

### **We offer**

A permanent contract of employment as well as an exciting and varied job in an international, innovative environment of pharmaceutical contract research. We are also happy to give suitable young professionals a chance.

### **Are you interested?**

We look forward to receiving your detailed application by email, with a cover letter and a current CV, stating your desired salary and the earliest possible starting date, to our human resources department, Ms Evelyn Frey-Royston, Email: [crelux\\_office@wuxiapptec.com](mailto:crelux_office@wuxiapptec.com).